

**Arkansas School Psychology Association
Annual Student Poster Session Guidelines
Fall Conference**

The Arkansas School Psychology Association (ASPA) offers an opportunity for undergraduate psychology majors and graduate students in school psychology to present their scholarship before a professional audience. The Annual Student Poster Session is designed to allow students to enhance their skills in writing, presentation, and scholarship. The session is also designed as a vehicle for disseminating professional ideas. Another benefit of this activity is to allow students to learn more about the profession of school psychology. Finally, the Annual Student Poster Session facilitates associations between students, school psychologists and/or university professors.

- § The Annual Student Poster Session will occur once per year at the ASPA Fall Conference.
- § The poster session will last for 30 minutes.
- § The deadline for proposal submissions is August 15.
- § Areas of scholarship will be child/student educational/mental health related. Specifically, areas include: Consultation, Assessment, Intervention, Prevention, Education, Supervision, Research and Planning, and Health Care Provision.
- § A student(s) must be the primary author. However, the student must also have a faculty sponsor who may appear as a co-author. The student may only submit one proposal per year/fall conference. The maximum number of student authors on any given poster is four (including the primary student author).
- § The submission guidelines include a completed Application Form and a 200-300 word abstract submitted to the Chair of the ASAP Student Poster Committee. Four copies of the abstract are required. The abstract must be accompanied by a completed Application Form. All materials should be submitted in one large envelope and must be postmarked before the August 15 deadline. Materials should be mailed to the Chair of the ASPA Student Poster Committee (see Application Form). The Chair will then in turn send the abstracts to members of the Student Poster Review Committee for blind review. Students will be notified by e-mail from the Chair after the review is complete in regard to the status of their proposals. Only accepted proposal will be presented or displayed at the ASPA Fall Conference.
- § The student(s) is/are responsible for creating the poster. The student(s) should use a tri-fold or easel type foam/poster board that is rigid and free standing. In other words, it should be a surface that can stand upright and unsupported on a conference table. This type of board should allow the student(s) to present the title, author(s), university/college affiliation, abstract, introduction, methods, and conclusion. This information can be generated using a word processing program and tacked to the board using pushpins. The student(s) should use a font size that is large enough to allow reading from a distance of 3-4 feet. The student(s) should bring approximately 25 copies of their manuscript to the session for interested viewers. Students are responsible for setting up and taking down their posters

under the direction of the ASPA Conference Chair/Committee and/or the Student Poster Chair/Committee. Students must be present for the entire poster session.

- § Students who are presenting must be registered for the conference. Additionally, they are expected to attend the conference. Students who are presenting and attending the ASPA Fall Conference will be charged at half the student conference rate.
- § First and second place awards will be presented by the ASPA Student Poster Committee based on the quality and content of the poster. First and Second Place Awards will be based on the consensus of the ASPA Student Poster Committee. The first and second place award recipients will also be announced to and recognized by the audience at the ASPA Fall Conference. The recipients will also have their photographs taken for future publication in The ASPA Voice.

Revised 3-11-02 by J. Hall & M. Davis
Revised 11-24-04 by J. Hall
Revised 8-30-06 by J. Hall
Revised 7-9-08 by J. Hall & K. Dielmann

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Annual Student Poster Session
Fall Conference
Application Form

Primary Presenter Information					
Conference Year				Date:	
Primary Author Information	Name:		Email Address:		
Mailing Address	(street)				
(city, state, zip-code)					
Telephone Number	(primary)		(secondary)		
Student Status (Check One)	<input type="checkbox"/> Graduate student		<input type="checkbox"/> Undergraduate student		
Secondary Presenter Information					
Secondary Presenters (in terms of their contribution to the research)	1.	<input type="checkbox"/> Student <input type="checkbox"/> Practitioner <input type="checkbox"/> Faculty			
	2.	<input type="checkbox"/> Student <input type="checkbox"/> Practitioner <input type="checkbox"/> Faculty			
	3.	<input type="checkbox"/> Student <input type="checkbox"/> Practitioner <input type="checkbox"/> Faculty			
	4.	<input type="checkbox"/> Student <input type="checkbox"/> Practitioner <input type="checkbox"/> Faculty			
	5.	<input type="checkbox"/> Student <input type="checkbox"/> Practitioner <input type="checkbox"/> Faculty			
Faculty Sponsor Information					
Faculty Sponsor Name				Email Address:	
College/University					
Department					
Program					
Telephone Number	(work)		(secondary)		
Email Address					
Policy Information					
Are you an ASPA member?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
Area of Scholarship (check one)	<input type="checkbox"/> Consultation	<input type="checkbox"/> Assessment	<input type="checkbox"/> Intervention	<input type="checkbox"/> Prevention	
	<input type="checkbox"/> Education	<input type="checkbox"/> Supervision	<input type="checkbox"/> Research & Planning	<input type="checkbox"/> Health Care Provision	
Is this submission an outcome of a funded ASPA Grant?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
Has your research been approved by your college/university's IRB committee?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
Full Title of Proposed Poster					
Student Signature				Date:	
Faculty Signature				Date:	
Submission Checklist					
Completed Application Form	<input type="checkbox"/>				
Four Copies of Abstract (200-300 Words)	<input type="checkbox"/>				
Postmarked On or Before Fall Deadline	<input type="checkbox"/>				
Mailed to: Dr. John D. Hall, P.O. Box 1560, State University, AR 72467	<input type="checkbox"/>				